

**CRAVEN COUNTY SCHOOLS**

**Homebound Services Parent Agreement**

**Overview for Parent/Guardian & Student Requirements for the delivery of Homebound Services**

*(To be read, completed, and submitted to the student's guidance counselor)*

1. An adult, 18 years of age or older, must be present in the home for the duration of the homebound teacher's visitation. This individual will be required to sign the Instructional Delivery log documenting the date and time of the visit.
2. Craven County Schools' teachers are guaranteed a safe, healthy and harassment-free instructional environment. A smoke, alcohol, and drug free environment is expected in order to establish a positive instructional atmosphere for both the teacher and student. When the teacher is present these conditions must be met or arrangements will be made for instruction to occur at a neutral location, such as the public library.
3. The Homebound teacher will not enter the home when the student or family member has a contagious disease. It is the responsibility of the parent/guardian to notify the teacher of any contagious conditions.
4. Teachers may refuse to enter homes when pets are loose. Pets are to be constrained to prevent distractions to the instructional environment.
5. Visitors, phone calls, television, radio and other distractions that draw the attention of the student and teacher away from instruction will not be allowed in the area intended for instruction during the Homebound teachers' visits. Instructional time provided by the homebound teacher qualifies for attendance credit.
6. If the parent/guardian or student is not home when the Homebound teacher arrives for the scheduled visit, the student will be reported to the school as unexcused for that day. Ten hours of unexcused instructional visits is cause for discontinuation of the services. Parents are asked to contact the Homebound teacher, in advance of the scheduled visit to excuse the student. Cancellations should be made 24 hours prior to the scheduled visit.
7. The Homebound teacher will, to the extent possible, follow the student's course of study and or IEP. Teachers at the base school remain responsible for providing students unit study guides, assignments/materials and tests that enable the student to keep up with Homebound support, as is possible from the home. In some cases course changes may be required when students are expected to miss extended periods of instruction. Computer-based instruction may be considered by the school as an alternative to existing courses for secondary level students. Grades for all work completed by the student are assigned by the highly qualified teachers leading each course.
8. The student may not be employed or otherwise engaged outside the home, or participate in organized activities outside the home while receiving Homebound instruction. I understand and accept these non-negotiable rules for the delivery of Homebound Instruction.  
*I understand that failure to honor these rules is cause for temporary discontinuation of the services.*

\_\_\_\_\_ **Parent/Guardian Name (Printed)**

\_\_\_\_\_ **Parent/Guardian Signature**

\_\_\_\_\_ **Date**